

ONEIDA TRIBE OF INDIANS OF WISCONSIN
ANNA JOHN NURSING HOME COMMISSION BY-LAWS

Article I

Name - Purpose - Objectives

Section 1. Name

- a. The name of the nursing home shall be the Anna John Nursing Home.
- b. The name of the Governing Body of the Anna John Nursing Home shall be the Nursing Home Commission of the Oneida Tribe of Indians of Wisconsin.

Section 2. Purpose

- a. The primary purpose of the Nursing Home Commission is to ensure that the facility is equipped and staffed in a manner that will provide the best services and care for the residents in the home with Indian preference for residents and employment.
- b. The secondary purpose of the Anna John Nursing Home Commission is as the Governing Body of the Anna John Nursing Home operating within the guidelines and policies of the Tribal Business Committee of the Oneida Tribe of Indians of Wisconsin, and within the rules and policies of the State and Federal Governments.

Section 3. Objectives

- a. The Anna John Nursing Home Commission, by virtue of its legal responsibilities, provides a safe and sanitary environment in which to provide care and service to residents within the facility. It is to provide the best equipment and personnel for care and service ordered by each residents' attending physician.

Section 4. Manner of Selection of Commission Members

Potential members of the Commission shall be selected by the Business Committee from all applicants who may have applied during a 30-day notice period.

Section 5. Term of Office

Each member of the Nursing Home Commission shall be appointed for a period of ~~two years~~ by the confirmation of the Business Committee in the manner described in Section 4 above. Terms of office shall be staggered.

Section 6. Removal of a Member of the Nursing Home Commission

- a. A member of the Nursing Home Commission may be removed at any time for absenteeism of three consecutive meetings, conflict of interest, or any other just cause.

Section 7. Method of Removal

- a. An officer or a member of the Commission may be removed from the Commission only by the Business Committee and upon recommendation of the Nursing Home Commission.
- b. Any charges made against a member of the Commission must be in writing. The charges must set forth in detail any alleged offense committed by the Commission member, indicating the time and date that such allegation was committed, and the Section and Article of these By-Laws that have been breached.
- c. Upon receipt of a properly documented written charge against a member of the Commission, the Chairman of the Oneida Business Committee will notify the accused of the charge(s) and the name of the accuser(s) and shall appoint a committee of ~~not less than two Commission members (other~~ than those making the charge(s), to investigate the charges and to render a written report setting forth their findings and recommendations within 14 days after receiving such charges from the Chairman.
- d. Upon receipt of the written recommendations of the investigating sub-committee, the Chairman shall call a special meeting of the Business Committee to act upon the allegations set forth in the charges.

- b. The Chairman is empowered to appoint Ad Hoc Committees for special needs. Such committees, however, will be dissolved upon completion of their special assignment and responsibilities.

Article V

Officers

Section 1. Composition

Officers of the Nursing Home Commission shall consist of:

Chairman
Vice-Chairman
Secretary

Section 2. Duties of Officers

a. Chairman

The chairman shall preside at all meetings of the Commission and shall act as the Chief Administrative Officer of the Commission. The Chairman shall manage the affairs of the Commission between meetings of the Executive Committee and the Commission as a whole. The Chairman shall appoint committees as required and is empowered to negotiate contracts approved by the Commission and/or Business Committee in accordance with the authority delegated by that body. The Chairman shall call special meetings of the Commission as stated in Article IV, Section 9, paragraph (a) and (b) of these By-Laws.

b. Vice-Chairman

The Vice-Chairman shall act for and in place of the Chairman during the absence of the Chairman. The Vice-Chairman shall serve as the Chairman of Ad Hoc Committees appointed by the Chairman of the Commission.

c. Secretary

The Secretary shall be responsible for taking minutes at regular and special meetings of the Commission and Commission Executive Meetings. The Secretary shall be responsible for all routine reports required by the Commission, but

Article VII

Relationship With Employees

Section 1. Authority of Commission Members

- a. Commission members shall not have authority to issue orders and/or instructions to employees of the nursing home.
- b. Commission members shall not solicit individual information from employees of the facility regarding the nursing home operations unless he/she is operating in an investigation capacity, and such authority has been approved by the Commission in writing.

Article VIII

Amendments of By-Laws

Section 1. Method

These By-Laws may be amended at any regular or special meeting of the Commission provided the proposed amendments are prepared in writing and distributed to each Commission member at least 14 days prior to the date of the regular or special meeting of the Commission. All amendments must be approved by the Business Committee.

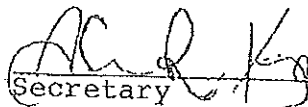
Article IX

Books and Records

Section 1. Books and Records of the Commission to include reports and correspondence shall be maintained in the office of the Nursing Home under lock and key and in space provided for the Chairman of the Commission.

Article X

These By-Laws were adopted and became effective May 15, 1984.



Secretary
Nursing Home Commission

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