



Onondagas bringing several hundred bags of corn to Washington's starving army at Valley Forge, after the colonists had consistently refused to aid them.

# Oneida Tribe of Indians of Wisconsin

Phone: 869-2771



Oneida, WI 54155



UGWA GENDLUM YATENE  
Because of the help of this Oneida Chief in cementing a friendship between the six nations and the Colony of Pennsylvania, a new nation, the United States was made possible.

## POSITION DESCRIPTION

**TITLE: TRIBAL TREASURER**

The Tribal Treasurer, under general supervision of the Tribal Council shall be responsible for the duties of that office contained in the Constitution and By-Laws of the Oneida Tribe. The incumbants actions are subject to review by the General Tribal Council.

### REPRESENTATIVE DUTIES:

1. Consults with the Tribal Controller and other administrative staff for the purpose of financial review of program operations as well as Tribal operations to maintain and support administrative stability and financial integrity.
2. Works cooperatively with the Tribal Controller and Administrative staff in order to assure efficient and proper fiscal management practices, including receipting and accountability for funds received by the Oneida Tribe.
3. Review requests for revision and modifications of approved Tribal program operating budgets, together with comptroller and administrative staff and exercises approval and sign-off authority for submission to appropriate funding agencies.
4. in compliance with General Tribal Council direction and After approval by Comptroller and administrative staff, Treasurer signs all checks for whatever purposes together with authorized co-signer and also other financial documents when required.
5. Arranges with Tribal Controller and administrative staff for an annual audit of all Tribal accounts and directs the administrative office and Comptroller to take any corrective measures recommended by the audit.

6. Furnishes periodic reports to the Tribal Council or upon request, on the management of the financial affairs of the Tribe, including but not limited to status of all program operating funds.
7. Shall serve as Chairman of the Finance & Appropriations Committee to review budgets and make modifications when necessary to such Tribal budgets and make recommendations to the Business Committee, also will review annual budget and make recommendations to the Business Committee, who will submit annual budget to General Tribal Council.
8. Perform such other duties as assigned.